



DEPARTMENT OF THE ARMY  
221<sup>ST</sup> BASE SUPPORT BATTALION  
UNIT 29623  
APO AE 09096

REPLY TO  
ATTENTION OF

30 JUL 2004

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AETV-WSB-CO

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 221st Base Support Battalion (BSB) Commander's Policy (CP) 1-3 (Non-Operational Vehicles)

1. Reference: USAREUR Regulation 190-1, Registering and Operating Privately Owned Motor Vehicles in Germany, 8 January 2004.
2. Purpose: To prescribe the 221st BSB's policy for the registration of privately owned vehicles (POV) in a non-operational status.
3. Applicability: This policy applies to all personnel (military and civilian) who possess a USAREUR driver's license and operate a POV within the Wiesbaden/Mainz military community. It applies to personnel assigned, attached and/or living in this community.
4. General: Non-operational vehicle registration is a privilege extended to personnel with a USAREUR driver's license whose vehicle cannot pass inspection or whose USAREUR driving privileges have been suspended for more than 30 days. The initial non-operational period is for 90 days. Owners of vehicles in a non-operational status will make every attempt to bring the vehicle back to an operational status as soon as possible or dispose of the vehicle in accordance with above referenced regulation. Under no circumstances will the vehicle be left on any military installation without necessary repair or disposition actions being taken.
5. Policy:
  - a. Only the BSB Commander will grant a request for an extension to the initial 90-day non-operational registration. The following documentation should be provided:
    - (1) AE Form 190-I0 (Renewal Application for Motor Vehicle Registration) or an AE Form 190-IP (Expiration Notice for Renewal of a Non-Operational Registration) with a copy of the registration.
    - (2) Justification explaining why the non-operational status needs to be extended and approximately how long before the vehicle will be operational.

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(3) The request will be endorsed by the commander (first Lieutenant Colonel or above) in the chain of command.

(4) Proof the vehicle is parked in accordance with para 5b below.

b. Vehicles on non-operational status will only be parked in the following areas:

(1) Mainz-Kastel Auto Craft Shop designated non-operational vehicle parking area. All POVs parked in this area will be registered with the Auto Craft Shop. There will be a parking fee associated with keeping vehicles in this area. Those that are not registered will be determined to be in violation of this policy and towed to the impound lot at the owners expense. Individuals utilizing the services of the Auto Craft Shop will make every effort to return the vehicle to an operational status as soon as possible.

(2) AAFES Auto Repair Garage (Auto Pride) on Mainz-Kastel Station, with a copy of the work order in the window.

(3) Unit motor pool or unit parking lot. Proper display of non-op decal and placard will be strictly enforced.

c. Non-operational vehicles left in housing will be subject to towing and impoundment by the Military Police or the German Police, at the owners expense.

d. Owners may elect to dispose of a non-operational vehicle through the appropriate agency.

e. Owners may elect to dispose of non-operational vehicles through a German firm. In all cases, when a vehicle is disposed of and ownership transferred, the necessary documentation will be completed with Vehicle Registration within 3 working days. A listing of firms that will accept vehicles for disposal and directions to these firms can be obtained from the Provost Marshal's Office. The expense of this method of disposal will be the responsibility of the vehicle owner.

6. Failure to adhere to this policy may result in punishment under the UCMJ or adverse action as per USAREUR Reg 27-9, 7 Apr 94, Misconduct By Civilians.

7. The Provost Marshal's Office manages the non-operational vehicle registration program. Commanders may obtain a by-name roster of the personnel assigned to their unit who have non-operational vehicles.

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8. The contents of this policy will be reviewed and revalidated annually on the anniversary date of its publication. Revalidation will be reported in writing to the BSB Adjutant within 2 weeks of the anniversary date. Policies requiring revision will be submitted within 30 days of the anniversary date for the Commander's approval/signature.

9. "Excellence Always!"

A handwritten signature in black ink, appearing to read 'C. Franks', with a stylized flourish at the end.

CHRISTOPHER C. FRANKS  
LTC, CM  
Commanding

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A + Mainz